

PARISH OF ST MICHAEL'S, TILEHURST
Parochial Church Council
Minutes of the meeting held on Tuesday, 29th March 2011

Those present:

John Rogers (Chairman)	Diane Morris	Joan Crossman
Pauline Willis	Rosa Bardwell	Rosemary Cooper
Jenny Foakes	Martin Harvey	Pat MacDonald
Wendy Johnson	Giles Winter	Glenis Kerr Elliott
Denise Eastal	Jean Ebdon	Peter Politzer
Trevor Greaves		

Apologies:

Mike Goom

The meeting opened with prayers.

Substantive item – APCM

The preparations for the APCM were discussed and the Rector explained the elections and voting system. There are 4 vacancies for the Deanery Synod. There are also 4 vacancies for the PCC but this could change depending on other election results. If members of the PCC are elected for other offices and representatives, then there would be further vacancies to be filled. He confirmed that no-one will be co-opted to the PCC this year.

The accounts have already been passed at the PCC on 15th March. It was unanimously agreed that it had been a good idea to have a separate meeting for this.

The Secretary's report is nearly ready to go to Barbara but JC commented on the fall in attendance at PCC meetings this year. She also advised that sub committee reports were not coming in a timely fashion, possibly because of the frequency of PCC meetings. This will be discussed at the 1st meeting of the new PCC. The Rector asked that any Group reports be submitted to Barbara as soon as possible.

Finance

The Rector asked that meeting accept that the accounts presented at the meeting on 15th March were a true record. **Proposed by Wendy Johnson, Seconded by Rosa Bardwell. No objections.**

Other Tabled Reports

Stewardship – The Rector advised that the Stewardship committee were still wrestling with the framework of the letters to go out to parishioners re their planned giving and that a further meeting may be necessary. He also advised he had been persuaded to keep the Outreach, Stewardship and Marketing Committees separate.

Fabric- DM asked that the lighting in the Pulpit be raised at the next Fabric meeting

Marketing Group – Remit

GKE reported on the work of the marketing group advising that it was an evolving group with DE, WJ and GW joining her. Together they have been working on a new logo for St Michael's which is very simple but shows exactly where the church is in Tilehurst. A copy was circulated and a discussion followed on the size of the church in the logo, the colour, and the font used for the writing. The logo needs to be approved before any promotions can go ahead. The design concept was approved, but details need to be finalised. **Proposed by Rosa Bardwell, Seconded by Pat MacDonald.** GKE will get a gift for Tracy Curling and write to her thanking her for her assistance with the design. Once the development work has been completed, they will present the finished product for formal PCC approval.

The remit of the group was also discussed, GKE explaining that they would promote everything to do with St Michael's but not get involved in organising any events. They are very mindful of treading on peoples' toes that are on other committees. They are in the process of introducing an electronic diary system, WJ will lead this item. The website is being taken over by Chris Johnson following the excellent work done by Colin Cairns in establishing this facility. The Group will also prepare a Welcome Pack. At the end of the discussions, the PCC were asked to approve the remit of the Marketing Group:

“We see our remit as promoting the fullest picture of our church and its community to ourselves and the wider world”

Proposed by Peter Politzer, Seconded by Martin Harvey. All in favour.

Updates from previous meetings

Votive Candle Stand – The faculty is now with the right people awaiting approval

CRB Procedures – Please complete your forms if you have been given one and return to Mike Goom asap.

Alarm Code changes – There have been problems with the electrics during the last month which have affected the alarm system. These have now been rectified and the new code will be advised shortly.

Spring Fayre – Date confirmed as 21st May. MH will not be available on the day but DM will co-ordinate the event and look after the takings. MH will liaise with WJ re publicity.

Planned Giving

A campaign is being prepared and GW will do a Power Point presentation at a Sunday service in the near future. It was thought that it would be a good idea to explain the Parish Share at this presentation. PW advised that there is a 'thank you' letter from the Diocese displayed at the back of the church which explains what happens to the Parish Share and where it goes.

Correspondence

JC has received the usual 6 monthly Secretary's correspondence from the Diocese. She will discuss this with the Rector as it is not necessary to bring all items to the PCC

Minutes of the meeting held on 21st February

The Rector asked for an amendment - Updated from previous meetings – The Anne Attewell Room – Last sentence – EC will be asked to look into the possibility of developing the idea.

The minutes were then agreed. **Proposed by Denise Easteal, Seconded by Giles Winter**

Matters arising not covered on the Agenda

None

AOB

3 items had been notified

1. **Emergency Bell Repairs** – GW advised that there was a problem with one of the bells which had rendered it out of action at present. The estimate for repair, worst case scenario is up to £1000. A grant may be available towards the cost. **GW proposed this repair be done, seconded by Glenis Kerr Elliott. All in favour.**
2. **Colour printer** – Following the formation of the Marketing Group and the excellent work they are doing, MG has asked that a small laser printer be purchased. He has an estimate of £133 which covers 2 lots of toner with the printer being free. Following a full discussion it was agreed that the idea in principal is good but more research needs to be done to ensure that best product is purchased.
3. **AOB** – RCoo wanted this raised as she felt sad that the members were not now being asked individually if they had anything further for discussion and would like AOB to be returned to the way it was. The Rector assured the meeting that he wasn't trying to prevent members from having their say and they can speak at any meeting. It was agreed to put this as an Agenda item at the next PCC.

The Rector ended the meeting by thanking all the outgoing members of the PCC and the Deanery Synod, also the outgoing Churchwarden for her tremendous support ever since he had arrived in Tilehurst. Two long serving Vergers were also included in his vote of thanks which he will do formally at the APCM.

The meeting closed at 9.00pm

Date of next meeting – Tuesday, 3rd May